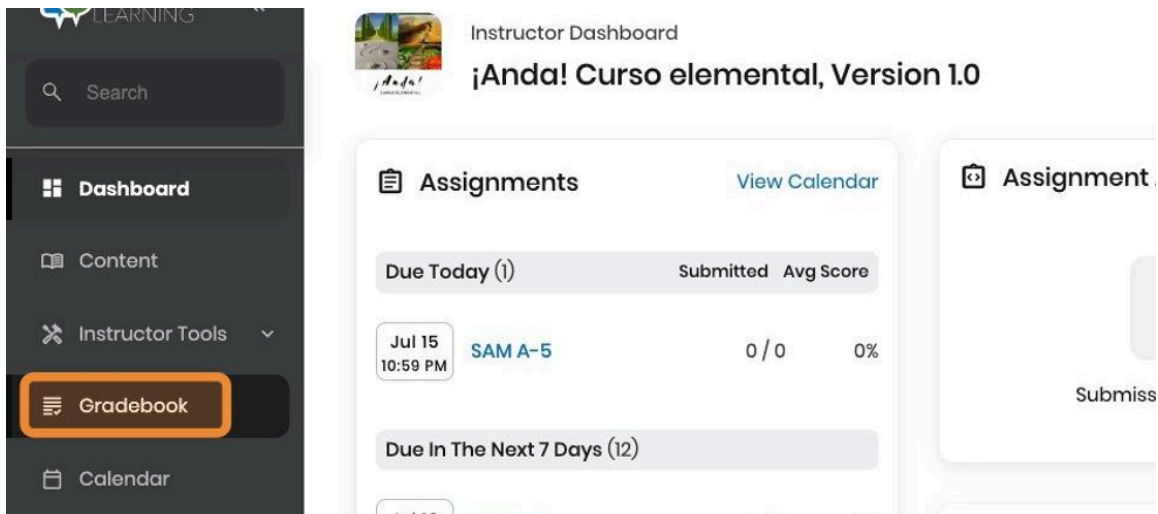


**Accommodations** can be set for individual students in the **Gradebook** including:

- 1) Extended due dates
- 2) Additional number of attempts (if applicable\*)
- 3) Increased time allowed (if applicable\*)

\*The default setting for number of attempts and time allowed is *Unlimited* unless you have set them differently in DEFAULTS (in Activity Settings).

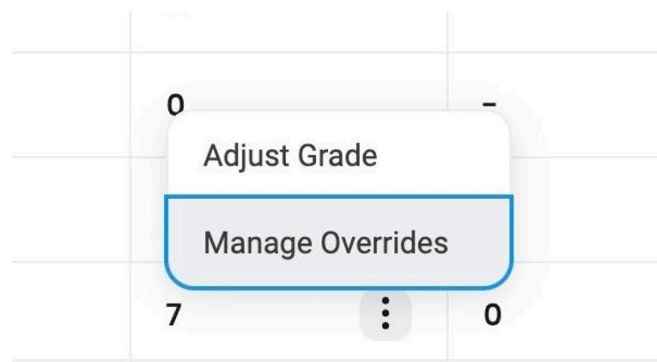
First, go to your Gradebook by clicking **Gradebook** in the left navigation menu.



The screenshot shows the Instructor Dashboard for '¡Anda! Curso elemental, Version 1.0'. The left navigation menu is visible, with 'Gradebook' highlighted in an orange box. The main content area shows an 'Assignments' table with columns for 'Due Today (1)', 'Submitted', and 'Avg Score'. A row for 'Jul 15 10:59 PM SAM A-5' shows '0 / 0' submitted and '0%' average score. Below this is a section for 'Due In The Next 7 Days (12)'. To the right, there is an 'Assignment' card with a 'Submit' button.

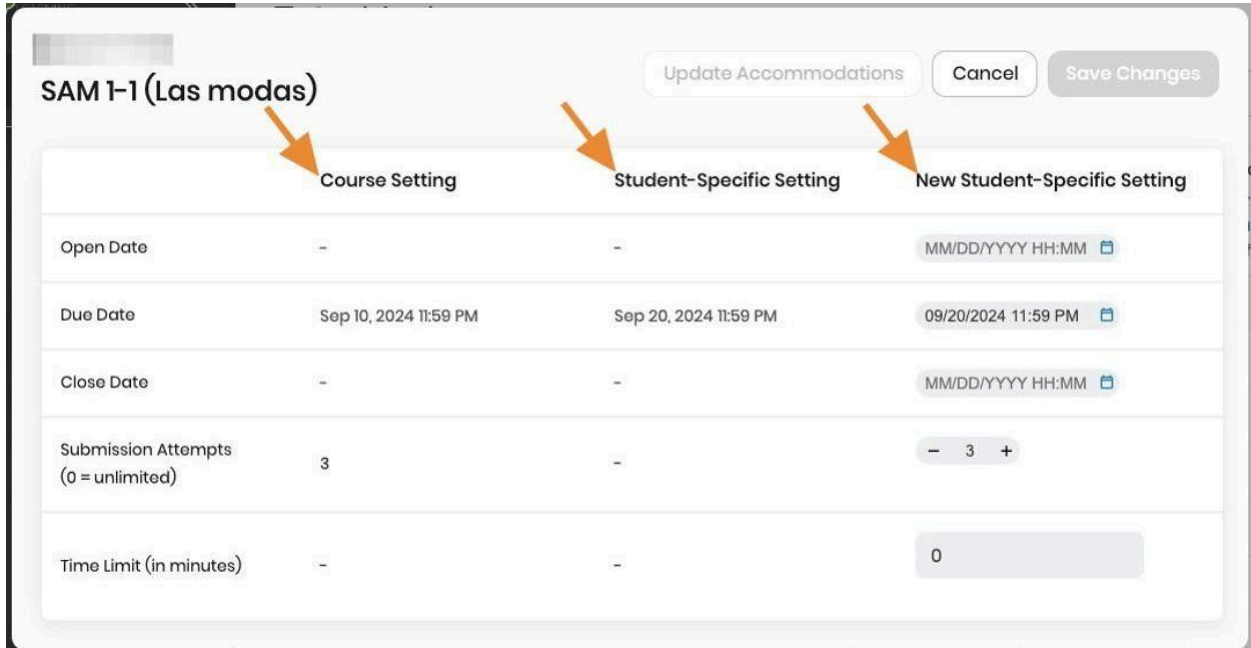
## Setting Accommodations

1. Once in the Gradebook, mouse over the three dots next to a student's score, then click on Manage Overrides.



After clicking Manage Overrides, the new window will show:

- any **Course Setting** that exists,
- any **Student-specific Setting** that you have previously set,
- and the area for you to update the **New Student-specific Setting**.



The screenshot shows a settings window for 'SAM 1-1 (Las modas)'. At the top right, there are three buttons: 'Update Accommodations', 'Cancel', and 'Save Changes'. Below the title, there are three columns: 'Course Setting', 'Student-Specific Setting', and 'New Student-Specific Setting'. Three orange arrows point to these columns. The table below shows settings for 'Open Date', 'Due Date', 'Close Date', 'Submission Attempts (0 = unlimited)', and 'Time Limit (in minutes)'. The 'New Student-Specific Setting' column is currently empty, with a '0' in the 'Time Limit' row.

	Course Setting	Student-Specific Setting	New Student-Specific Setting
Open Date	-	-	MM/DD/YYYY HH:MM
Due Date	Sep 10, 2024 11:59 PM	Sep 20, 2024 11:59 PM	09/20/2024 11:59 PM
Close Date	-	-	MM/DD/YYYY HH:MM
Submission Attempts (0 = unlimited)	3	-	- 3 +
Time Limit (in minutes)	-	-	0

Here you can set individual accommodations for this particular student for the selected assignment.

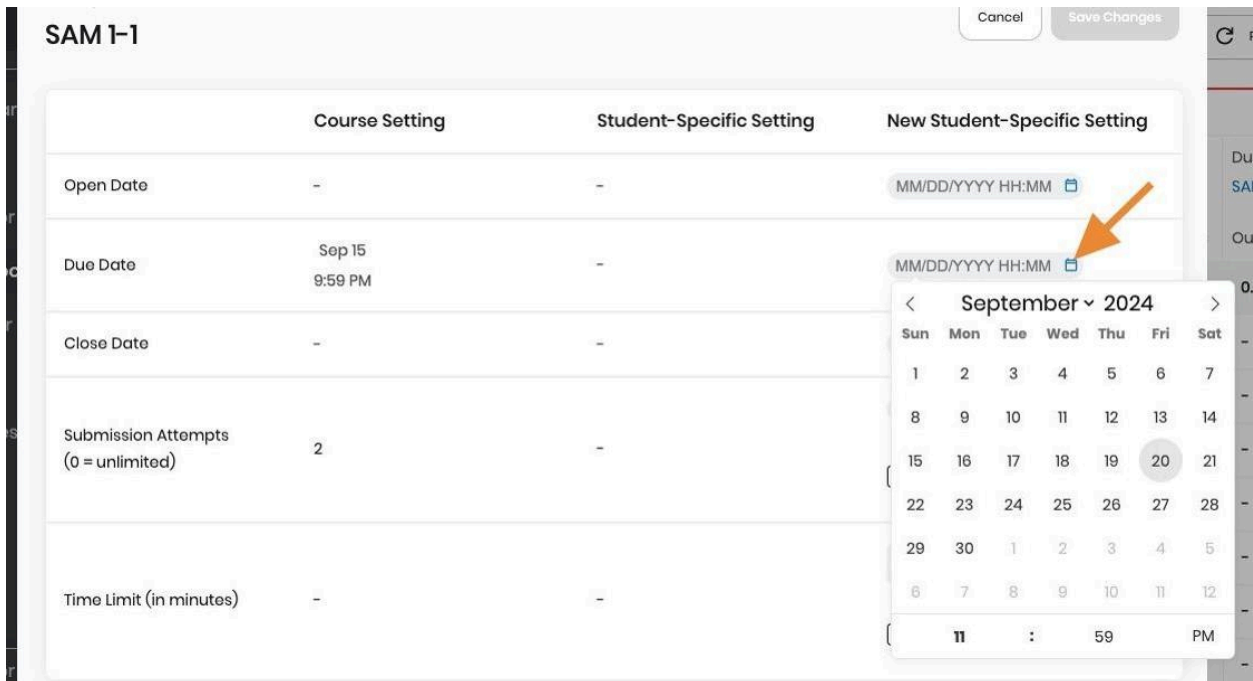
You can update:

- Open Date
- Due Date (for extending deadlines)
- Close Date
- Submission Attempts
- Time Limit

## Extending Deadlines

You can adjust the deadline for this student's submission by entering a new Due Date under the **New Student-specific Setting** column.

Click on the **calendar icon** and choose the new due date. (For example, this student is receiving a 5-day extension with a new due date of Sept. 20)

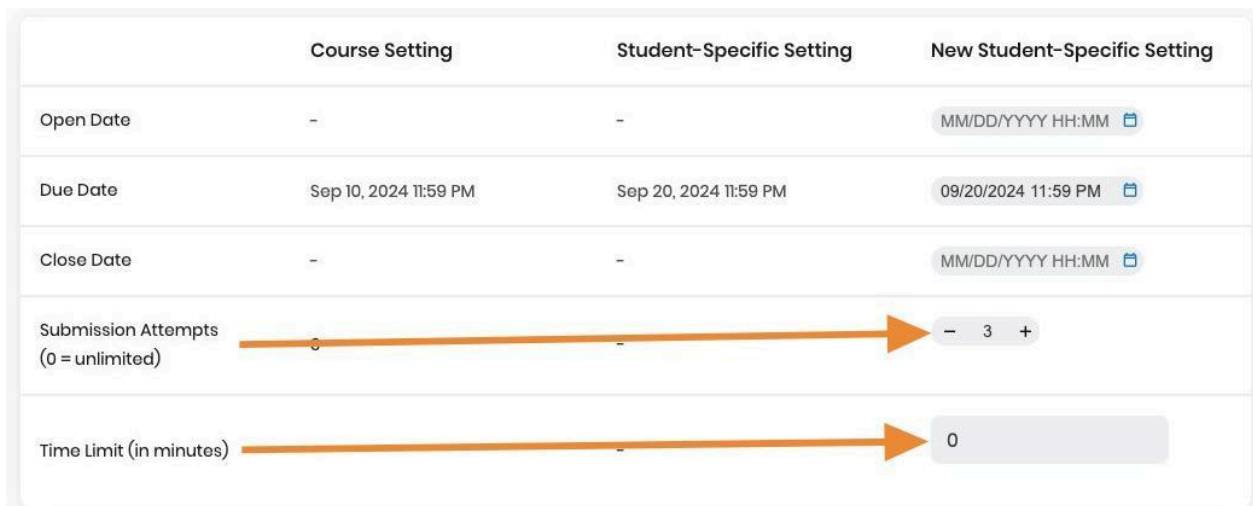


The screenshot shows the 'SAM 1-1' settings interface. It features a table with four columns: 'Course Setting', 'Student-Specific Setting', and 'New Student-Specific Setting'. The 'Due Date' row is highlighted, showing a current due date of 'Sep 15 9:59 PM'. A calendar pop-up is open over the 'New Student-Specific Setting' field, displaying the month of September 2024. An orange arrow points to the calendar icon in the 'New Student-Specific Setting' field, and another orange arrow points to the date '20' on the calendar, indicating the selection of a new due date of September 20.

	Course Setting	Student-Specific Setting	New Student-Specific Setting
Open Date	-	-	MM/DD/YYYY HH:MM
Due Date	Sep 15 9:59 PM	-	MM/DD/YYYY HH:MM
Close Date	-	-	-
Submission Attempts (0 = unlimited)	2	-	-
Time Limit (in minutes)	-	-	-

## Override defaults for Submission Attempts and Time Limit

To set an accommodation for the number of attempts and/or time limit, simply make the changes in the corresponding boxes.

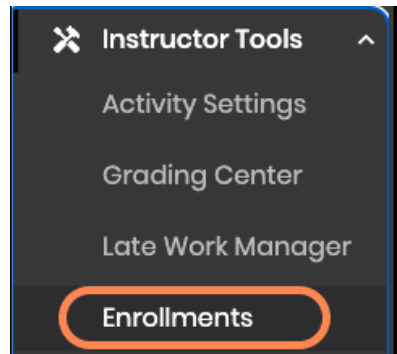


The screenshot shows the 'SAM 1-1' settings interface with the 'Submission Attempts' and 'Time Limit' fields overridden. The 'Submission Attempts' field is set to 3, and the 'Time Limit' field is set to 0. Orange arrows point from the original values to the new values.

	Course Setting	Student-Specific Setting	New Student-Specific Setting
Open Date	-	-	MM/DD/YYYY HH:MM
Due Date	Sep 10, 2024 11:59 PM	Sep 20, 2024 11:59 PM	09/20/2024 11:59 PM
Close Date	-	-	MM/DD/YYYY HH:MM
Submission Attempts (0 = unlimited)	-	-	- 3 +
Time Limit (in minutes)	-	-	0

## Set accommodations for ALL submissions

If a student needs course-wide accommodations, like extended time or extra attempts, for ALL their assignments, please go to **Enrollments** under Instructor Tools.



You can see more information in our [Enrollments](#) tutorial.

After making any changes, be sure to click **Save Changes** in the upper right corner.

