



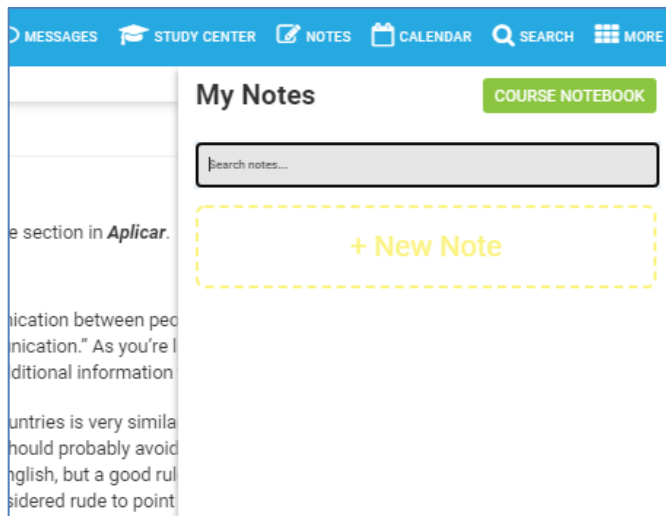
LingroHub: Student How-To Guide

Taking notes

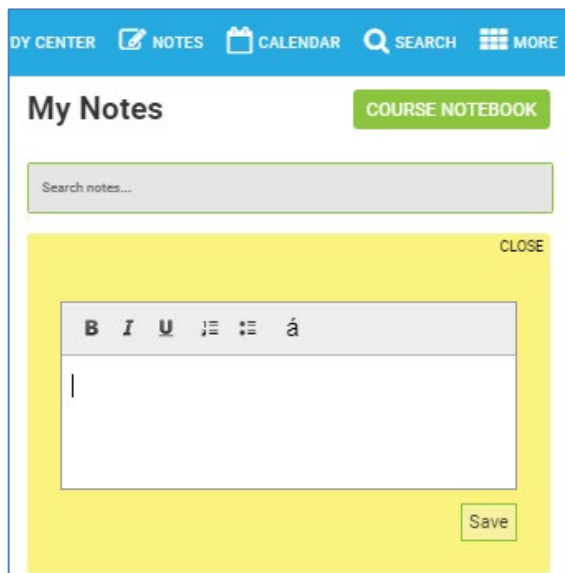
Throughout LingroHub, you can take notes by clicking **NOTES** in the blue bar at the top of the screen.



The note tool opens a new side window. From here you can access the full course notebook, search your notes or Click **+NEW NOTE**.



When you click **+NEW NOTE**, a blank note opens.

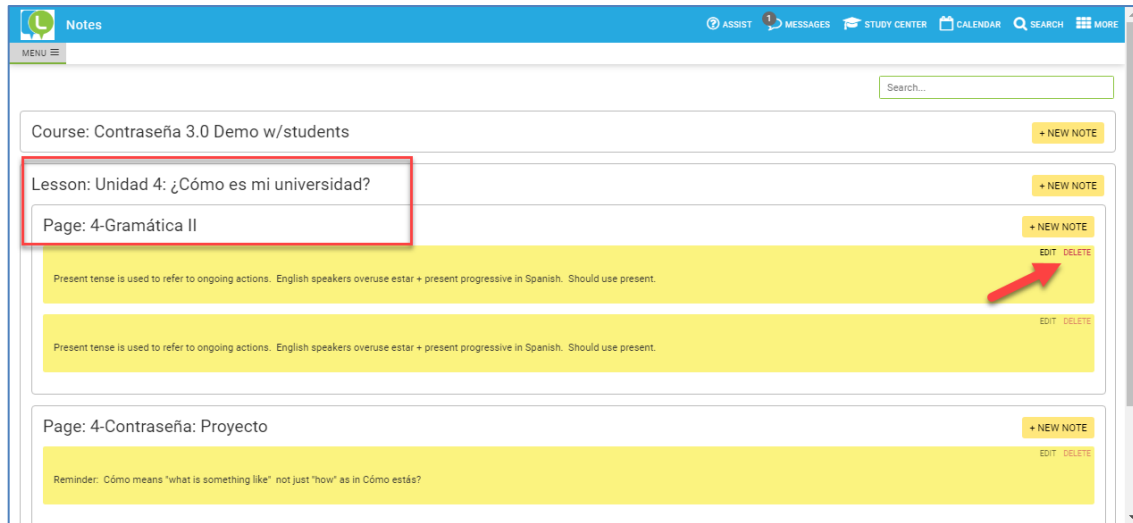


Enter the information you'd like. Notice that you may bold, italicize, or underscore any or all the text that you write. You may also create numbered or bulleted lists.



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The note you just created will be associated in your Course Notebook with the screen from which you launched the note: in this case, Gramática II of Unidad 4.



As you can see, you can also edit an existing note by clicking **EDIT** or delete an existing note by clicking **DELETE**.

These notes are automatically placed into a digital course notebook, which you can continue to access after the course ends.

If you want to print or save your notebook to your hard drive at any time, click the notebook so that all notes are open. Then use the browser print functionality by right clicking and selecting **PRINT** or **SAVE**.

To return to the course, click the green **BACK** button at the bottom left.